

Memorial Baptist
Early Learning Center



We love to learn!

2021-2022
Early Learning Center
Registration Packet

Memorial Baptist Early Learning Center

6 Weeks—PK3

Head of Schools: E. Jerry Riggs

Early Learning Center Director: Heidi Bock

5701 Veterans Blvd.

Metairie, LA 70003

Elementary: (504) 887-0533 ELC: (504) 455-7635

www.mbsmetairie.org



Our Mission

Over the past 40+ years Memorial Baptist Early Learning Center has dedicated itself to providing children with a quality education from a Christian perspective.

Our mission is to see that your child grows in spiritual, intellectual, emotional, social, and physical maturity. You can trust that Memorial Baptist Early Learning Center will provide your child with the solid Foundation needed for complete development in a loving and nurturing environment.

Early Learning Center School Day

Morning drop-off is 8:15-8:30 a.m.

Afternoon pickup is 3:00-3:15 p.m.

In order to ensure your child's protection, your child MUST be signed in and out by the parent, guardian, or authorized adult every morning and every afternoon.

Before and After School Care

Before Care for ELC students is provided from 7:00 a.m. until 8:15 a.m.

After Care for ELC students is provided from 3:15 p.m. until 6:00 p.m. Any child remaining after 3:15p.m. will be brought to After Care.

After Care ends promptly at 6:00 sharp.

Fees are on a half hour basis and must be paid daily or prepaid please.

Transportation

Memorial Baptist Early Learning Center does not provide transportation.

ELC 6 weeks- 3 year olds

Our Early Learning Center provides childcare for children 6 weeks old through age 3. Following Louisiana and Jefferson Parish regulations, our school requires that your child be age 3 by or on September 30th to enter PK-3.

6 months – 1 year olds Learning Time opportunities:

- Development and coordination of small & large muscles
- Experience colors, smells, sounds, textures, and tastes
- Experience sensory stimuli
- Promote curiosity, exploration and discovery
- Encouragement to understand, acquire and use verbal and nonverbal communications
- Learn about Jesus and His love for us

2 year olds Learning Time includes:

- Bible
- A Beka Curriculum
- Arts and Crafts
- Number: 1-10
- Counting: 1-10
- Comprehension concepts through Language
- Colors
- Shapes
- Intro to basic Spanish
- Music
- Physical Development

ELC 3 year olds Admissions: (ELC 3 year olds must be potty trained)

ELC 3 Year Olds Learning Time includes:

- Bible
- A Beka Phonics
- Arts & Crafts
- Pre-writing skills
- Spanish
- Math concepts
- Counting 1-100
- Numbers 1-20
- Cutting skills
- Music

Special Features

Music: 3 year olds are taught by a certified Music Teacher for 30 minutes each week. The children learn to appreciate music through singing, basic theory, and instruments.

Foreign Language: A beginning Spanish class is provided each week for 2 & 3 year olds

Physical Development: Indoor/outdoor (if weather permits) activities are provided to promote muscle/motor coordination and development.

Group Time: Self-expression is developed through centers, group games, story time, free play and “show and tell.”

Snack Time: Light refreshments are provided by the school daily.

Nap Time: A daily nap/rest time is mandated for ALL students.

Class size: small with part-time assistant

Chapel Time: Each week our 3 year olds go to Chapel to sing Bible songs, recite the weekly Bible memory verse, and listen to a Bible story/lesson given by the Director or teacher.

**Admissions are open to all students regardless of race, color, sex, ethnic background, or national origin.*



Memorial Baptist Early Learning Center

Registration & Tuition Schedule 2021-2022

Grade	Amount	Due Date
<u>ELC</u> 6 weeks—PK3	\$250 Registration (Nonrefundable)	Returning students: Registration opens February 3rd New students: Registration opens March 2nd *Registration is based on a first come first served basis.
Infants (5 days) Infants (3 days) Infants (2 days)	\$7,250 (\$725 per month) \$5,450 (\$545 per month) \$4,450 (\$445 per month)	Beginning August 1st and ending May 1st
Toddlers (5 days) Toddlers (3 days) Toddlers (2 days)	\$6000 (\$600 per month) \$4,200 (\$420 per month) \$3,400 (\$340 per month)	Beginning August 1st, ending May 1st
PK2 (5 days) PK2 (3 days) PK2 (2 days)	\$5,800 (\$580 per month) \$4,000 (\$400 per month) \$3200 (\$320 per month)	Beginning August 1st, ending May 1st
PK3 (5 full day program)	\$4,750 (\$475 per month)	Beginning August 1st ending May 1st

**Tuition is due no later than the 5th of every month, a late fee of \$50.00 will be applied if tuition is not paid on time.*

Application for Admission 2021-2022 School Year



Please circle grade student will be entering :

- Infant (5 days) Infant (3 Days) Infant (2 Days)
- Toddler (5 Days) Toddler (3 Days) Toddler (2 Days)
- PK2 (5 Days) PK2 (3 Days) PK2 (2 Days)
- PK3 (5 Day Program)

Student's Full legal Name :

Last Name First Name Middle Int

Home Address: Number & Street: _____

City: _____ State: _____ Zip Code: _____

Date of Birth (MM/DD/YYYY) : _____ Gender: F M

Ethnicity: _____

Email address: _____

Child lives with : Both parents Mother Father Other _____

Father or Legal Guardian's Name : _____

Address : _____ Phone #: _____

Place of Employment _____

Email address _____

Mother or Legal Guardian's Name : _____

Address : _____ Phone # : _____

Place of Employment _____

Email address _____

Name of Church Family Attends : (if none, state none): _____

Are you church members there? Yes ___ No ___

Names and Grades of siblings who attend Memorial Baptist School :

Name: _____ Grade: _____

Name: _____ Grade: _____

Complete Applications must include copies of the following:

- \$250 Registration
- Student's Birth Certificate
- Immunization Record

For School Office use only:

Date Application Received:

Tuition Adjustments:

Registration Payment
(non-refundable):

Student's Name: _____ Grade entering '21—'22 school year: _____

People authorized to pick up my child and notify in case parent or legal guardian cannot be reached:

Name: _____	Relationship: _____	Contact # _____
Name: _____	Relationship: _____	Contact # _____
Name: _____	Relationship: _____	Contact # _____

Physician's Name: _____ Phone # _____

Does your child require Medication? Yes No If so, please list medication: _____

Does your child have any Allergies? Yes No If so, please list allergies: _____

Please list any other medical information you feel the school should have to better serve your child:

Authorization to take child to East Jefferson General Hospital Emergency Room for treatment in the event parents, guardians, or emergency contacts cannot be reached:

Yes _____ (initial) No _____ (initial)

I do hereby grant to Memorial Baptist School permission for my child to be photographed, audio/video and/or filmed while participating in Memorial Baptist school activities. I fully understand that the film or photographs can be shown on the school/church's website or Facebook page, published in the local newspaper (The Times Picayune) and/or other gatherings which concern the education of our children.

Yes _____ (initial) No _____ (initial)

Please submit applications in person at the school office.

For additional information, please contact: hbock@mbsmetairie.org

The person completing this application must be the students' parent or legal guardian. If parents are legally separated, divorced, or otherwise not married it must be the custodial parent who fills out this application. Signing the application indicates acceptance for the responsibility of school payments. Statements and other communications will be sent to this responsible party.

Printed Name: _____

Date: _____

Signature: _____

MBS Financial Agreement 2021-2022

I (we) understand that by registering my (our) child, a space will be reserved for my (our) child.

I (we) understand that MBS is providing my child with a challenging academic program in a nurturing Christian environment. My child's admission into this program is contingent on paying the costs of tuition, fees, and any additional charges when due.

Tuition is due on the 1st of each month beginning in AUGUST and ending in MAY. Tuition is considered LATE after the 5th of the month, a \$50 late fee will be charged. If tuition is not paid by the 15th, an additional \$50 late fee will be charged.

Failure to keep your account current on a monthly basis will result in your child not being able to return to school the following month.

Person(s) financially responsible for student:

Name: _____

Name: _____

Relationship: _____

Relationship: _____

Contact #: _____

Contact #: _____

Email: _____

Email: _____